

# STOW BEDON & BRECKLES PARISH COUNCIL

7 October 2017

**Members of the public are invited** to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in St Botolph's Church, Gravelpit Hill, Stow Bedon, NR17 1BX, on Monday, 16 October 2017 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting. **Note:** to include a presentation from Richard Otterway, the newly appointed Development Manager at the Wayland Partnership Development Trust, who has asked for the opportunity to introduce himself and talk about the Partnership's upcoming activities.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 18 September 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [6.2] **Blocked gullies on A1075.** Darren Thompson, Highways Technician, has responded saying that Cyclic cleansing for gullies is due in October, and he has marked up the hidden gullies so the contractor can find them more easily. Grips are due to be cut in November, and he has also marked these to ensure they are not missed. It is, though, the responsibility of the land owner to keep the ditch the grips drain into clear.
7. **To receive** Correspondence (available at the meeting).
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
  - 8.1. **3PL/2017/1244/F: Old Farm, Mere Road, Stow Bedon.** Application for New dwelling.

9. **To receive** an email from Breckland Council advising that it is holding £8,580 collected from developers under policy DC11 of the Adopted Core Strategy which is available to parishes within the Hockham Cluster Group (Hockham, Stow Bedon, Shropham and Wretham) to support projects which will provide or enhance children's play areas or outdoor sports provisions, and **consider** whether any action should be taken.
10. **To receive** the final report of the Parish Appraisal team, and to consider the next steps to be taken.
11. **To consider** the possibility of getting a defibrillator installed in the parish.
12. **To consider** the issue of location of future meetings.
13. **To receive** confirmation from the Chairman that he has carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory, and **to agree** his recommendation that, in accordance with his contract, w.e.f. 20 September 2017 he is awarded an additional Spinal Column Point to take him to SCP 22, which would increase his pay rate by 27.2p/hour or £65.28 p.a., making the total salary £2,577.36 p.a. This increase is within the planned budget.
14. **Finance.**
  - 14.1. **To approve** payment of £6.25 to SLCC Norfolk, being this Council's share of the cost of the Clerk attending the Autumn Conference on 2 November 2017.
  - 14.2. **To note** receipt of the following credits:
    - 14.2.1. Precept £2,300.00 & Revenue Support Grant £13.00 paid by Breckland Council.
  - 14.3. **To receive** the Monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.
16. **To confirm** the date of the next meeting as Monday 20 November 2017, at 7.30 p.m., in St Botolph's Church, Stow Bedon.

**Scheduled future Meeting dates:**

|                          |                          |
|--------------------------|--------------------------|
| Monday, 20 November 2017 | Monday, 19 February 2018 |
| Monday, 18 December 2017 | Monday, 19 March 2018    |
| Monday, 22 January 2018* |                          |

\*If needed